


COMMONWEALTH OF MASS: ANNUAL REPORTS

WHAT IS AN ANNUAL REPORT?

It's a required report for business entities that have gone through the formation process in their state. It confirms the location of the office, board or registered agents on an annual basis.

WHEN IS AN ANNUAL REPORT DUE?

For LLC's it's due the anniversary of formation. For Corporations, it's due March 15th, for Non-profits it's due November 1st.



WHAT IS THE COST?

For LLC's it's \$500/year, Corporations \$125.00, and Non-profits \$18.50. There are also processing fees

Entity Type	Due	Fee
LLC	Anniversary of formation, for the current year	\$500.00 + \$20.00 online processing
Corporation	March 15 for the prior year (In 2024 they are filing for 2023)	\$125.00 + \$10.00 online processing
Non-profit	Typically, November 1 (2.5 mos after fiscal close).	\$18.50 + \$3.50 online processing fee

- ## QUICK STEPS
1. Search your business entity on the [Massachusetts Corporate Web Search](#) webpage.
 2. Review the information and note if any changes are needed.
 3. Login to the Commonwealth of [Massachusetts Corporate Online Filing System](#).
 - o If you do not have login information then contact their office at corpcid@sec.state.ma.us
 4. Choose Annual Report, fill in the information, and submit.
 5. Make a payment. The payment amount differs based on what kind of business entity you are, see above chart.